

Metuchen Dance Centre

Registration Card

Registration Date: _____

Returning student? Y or N Year started _____

Student Name: _____ Birthday: _____ Age: _____ Grade: _____

Address: _____ City/Zip: _____ Gender: F / M (please circle)

E-mail(s): _____ Home Phone: _____

Parent/Guardian: _____

Cell Phone: _____ Work #: _____

Parent/Guardian: _____

Cell Phone: _____ Work#: _____

Emergency Contact Name: _____

Emergency Contact Phone: 1. _____

Emergency Contact Phone: 2. _____

Emerg. Contact Relationship: _____

Student Physical Disabilities, Allergies, etc.: _____ Referred by: _____



Office Use Only



<i>Class Description</i>	<i>Day of Class</i>	<i>Time of Class</i>	<i>Duration of class</i>	<i>Add/Drop</i>	<i>Date</i>	<i>Class #</i>

Notes: _____

For office use only

Individual

Family

Total # hours per week: _____ hours _____

Total # classes per week: _____ classes _____

Monthly Tuition: \$ _____ \$ _____

Registration Fee: \$ _____ \$ _____

Boutique order? Y or N \$ _____

Payment Plan: Monthly* ___ ½ Yr ___ Full Yr ___

Date paid: _____

Check #/Cash: _____

Amount paid: \$ _____

Balance due (if any): \$ _____

****A monthly late fee will be applied to account when payment is not received before the last day of each month (please see reverse for details). Avoid late fees, consider setting up an automatic monthly payment through your bank!**

Metuchen Dance Centre School Contract

I, the undersigned, fully understand and agree to abide by the following:

1. Several payment plans are available and must be selected at time of registration. **Payment in Full (at time of registration) offers a 5% discount. Two Payment Plan offers a 2.5% discount, payable in two installments – Sept 1st and Feb 1st. Monthly Installment Plan – tuition is to be paid on the day of or prior to the first class of each month.**
2. At the time of registration, **Sept and June (FIRST & LAST MONTH) installments are required, as well as a \$25.00 registration fee per child**, before my child may begin class. I am required to pay a **FULL MONTH OF TUITION** no matter when in the month my child begins lessons.
3. No refunds or credits will be given for classes missed. Make-up classes are available. A student may try a class, and if enrolled, tuition will be charged from the **BEGINNING** of that month.
4. Metuchen Dance Centre reserves the right to alter class schedules, for any reason, either temporarily or permanently, without fault or liability.
5. A **MONTHLY \$15.00 CHARGE** will be assessed on all balances in arrears for thirty (30) days or more. I will be responsible for these and any and all legal and/or collection fees incurred by Metuchen Dance Centre should my account become delinquent.
6. **Costumes must be ordered well in advance of recital. I must pay for all costumes no later than December 10th. No refunds or exchanges on costume orders. If student is unable to perform in the recital, teacher and the office must be notified in writing otherwise a costume will be ordered.**
7. **My child may be refused admittance to class if tuition or any other incurred charges are not paid by the second class of the month.**
8. My child will be participating in a physical activity, and as such, I am aware of the element of risk.
9. Any limitation in ability to participate due to a medical condition must be noted on this form as designated "Medical Limitation" below. Failure to note such a condition is a warranty by the parent that such condition does not exist.
10. In the event of an accident or illness involving my child, I will be notified immediately. In the event that I cannot be contacted, I hereby designate the person noted on the front of this registration form to be contacted. In the event that neither I nor the person designated as emergency contact (on registration form) can be contacted, I hereby authorize Metuchen Dance Centre to take any steps deemed necessary to make medical attention available, including, but not limited to, physicians, hospital and/or any other medical services, and Metuchen Dance Centre shall have full discretion to make such decision. In such event, I further agree that any and all costs of such medical services shall be borne exclusively by me and Metuchen Dance Centre shall incur no liability.
11. All recordings, including but not limited to video, audio, still pictures, motion pictures of any event, including but not limited to recitals, rehearsals, dance acts, classes, demonstrations, and/or competitions remain the property of Metuchen Dance Centre with all rights of ownership thereby retained.
12. Metuchen Dance Centre reserves the right to drop any registrant from our registrar for:
 - a. Excessive lateness and/or absence;
 - b. Disruptive behavior;
 - c. Non-payment of tuition and/or other charges.
13. **ARBITRATION** – Any controversy or claim arising out of or relating to this contract or agreement dated _____ or the breach thereof, shall be settled by arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association, and judgment on the award rendered by the arbitrator(s) may be entered in any court of law having jurisdiction hereof.

"MEDICAL LIMITATION": _____

Parent's name _____ Child's name _____

Parent/Guardian signature _____ Date _____

Tuition Installment Calendar for Metuchen Dance Centre (Based on a Pro-Rated System)

September _____ October _____ November _____ December _____ January _____
February _____ March _____ April _____ May _____ June _____